

APPLICATION FOR AN EXTENSION OF MANDATORY GRANT APPLICATION 2020/2021

APPLYING FOR AN EXTENSION OF MANDATORY GRANT APPLICATION 2020/2021

The Regulations state “(5) A SETA Board or Council may grant an extension up to a maximum period of one month from the date contemplated in sub-regulation (2)(b) for late submission of an application for a mandatory grant subject to a written request by an employer.” Employers who wish to request an extension can do so by completing this form.

A written request for extension must be submitted to the SETA (on or before the 9th March 2020).

CRITERIA:

- The Request for Extension form is completed and signed by the SDF and Senior Management.
- The extension request should clearly explain the reasons for the employer being unable to submit on or before 30 April.
- The “Request for Extension” application must reach the FoodBev SETA on or before the 9th March 2020).

PROCESS

- The FBS will assess the application.
- Skills Planning Department will submit the Request of extension to Accounting Authority for approval.
- If the application is approved by the FBS Board/Delegate, the applicant will receive an extension, not exceeding 31 May to submit a WSP-ATR.
- All applicants will be notified of the outcome in a writing within 3 three days after Board/Delegate approval.
- Where an application is declined, the official deadline of 30 April will apply and failure to submit on time will mean the employer would forfeit their 20% mandatory grant.



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The Mandatory Grant Application (the Workplace Skills Plan, Annual Training Report, Pivotal Plan and Report) for 2020/2020 is due on 30 April 2020.

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The request for extension must reach the FoodBev SETA before the submission deadline.

Where the FoodBev SETA grants an extension to an employer, the completed submission of the Mandatory Grant Application must be made by 31 May 2020.

The Request for Extension of Mandatory Grant Application forms must be correctly completed and submitted to the following address:

Hand delivered or couriered for the attention of:

Nomusa Maphanga

FOODBEV SETA

13 Autumn Street

Rivonia

Sandton

2128

By Email: mandatorygrants@foodbev.co.za

Please retain a copy of the extension application form as well as proof of submission to the FoodBev SETA.



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APPLICATION FORM

SECTION A: APPLICANT DETAILS

Name of Applicant/ Organisation			
Organisation Category	Levy Payer		
Skills Development Levy Number	L		
Applicant/Organisation Contact Person	Name		
	Designation		
	Telephone Number		
	Mobile Number		
	Fax Number		
	Email Address		
Physical Address Of Applicant			
	Municipality		
	Province		Code
Postal Address Of Applicant (if not the same as above)			
	Municipality		
	Province		Code

Reasons for requesting this extension (2020/2021 WSP-ATR)

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AUTHORISATION OR DECLARATION

We, the undersigned submit this information in fulfilment of this entity's legal obligation in terms of the skills development legislation and regulations. We declare that, to the best of our knowledge, the information contained in the application is accurate and up to date.

We recognise that any inaccurate statement in this document may constitute fraud and be subject to the full penalty of the law.

SKILLS DEVELOPMENT FACILITATOR	
First Name	
Surname	
Signature	
Date	

SENIOR ORGANISATION REPRESENTATIVE	
First Name	
Surname	
Designation	
Signature	
Date	

FOR OFFICE USE ONLY

Date received by the FoodBev SETA	
Received By	
Approved Yes/No	
Date of Approval by (Accounting Authority)	